

# The Vienna Summer School on Audio Preservation

*Jointly arranged by the Phonogrammarchiv, Austrian Academy of Sciences,  
and the Austrian Mediathek*

---

Thursday, July 14<sup>th</sup>, 2005

in the **Österreichische Mediathek**

Gumpendorferstraße 95, 2. Stock, 1060 Vienna

Gabriele Fröschl (GF), Rainer Hubert (RH), Hermann Lewetz (HL)

---

## 9.00 **User's perspective: access to digital documents in the Mediathek**

- introduction (RH)
- internet: online catalogue, website, expositions, (RH)
- local: voxbox, marker lists etc. (GF)
- **using the voxboxes** (media stations) (GF, RH, HL)

10.00 *break*

## 10.20 **Digitising and digital longterm preservation**

- following the workflow: from tape to audiofile (RH)
  - history of the system; future perspectives
  - **workflow**: selection – cataloguing - automatic procedure - preparation for digitisation – digitisation - quality check - automatic procedures - after treatment: marker lists, rights clearance, going online

## 11.00 **modules of the system**

- **catalogue** (catalogue und database options; signatures; data exchange and cooperation models etc.) (GF)
- **working stations and digitisation** (resolution and transfer philosophy; digitising divers formats and material of divers conditions; one file for one carrier? etc.) (HL)
- **automatic procedures and quality control** (HL)
- **mass storage** (HL)

12.30 – 14.00 *lunch break*

- Questions, discussion
- electronic workflow

14.30 - 16.00     ▪ Visits: cataloguing, digitising and quality control, mass storage

16.20 – 17.00     ▪ End discussion